



Holy Trinity Pre-School Intimate/Toileting Care policy

Policy approved by Preschool Management Committee

Date:

Signed:

Review Date

HOLY TRINITY PRESCHOOL

Changing a Child's Clothing

It is the policy of Holy Trinity Preschool to seek permission from parents at the beginning of the school year to change items of the child's clothing should a child have an 'accident' or get wet during play.

If a child needs changing the member of staff who is changing the child informs another staff member/leader in the preschool room. The changing procedure takes place in the toilet with the door open and also the inside preschool room door opens so staff can see each other or another staff member is nearby. It is important at all times to remember the care of the child is paramount.

Children are changed by staff members only; students are never asked to carry out this task. A record is kept of when and why a child is changed, this is signed by the leader and witnessed by assistant or another member of staff and a copy is sent home with the bag containing the child's clothes.

TOILET ROUTINE Children are encouraged to use the toilet independently and carry out the toileting routine i.e. flush/wash. Staff will only intervene as and when necessary. Only employed staff will be involved in this practice.

Management of personal care during Covid19

Staff will continue to support children to have as much independence as possible when it comes to personal care however if it is necessary that staff will intervene sometimes to assist and help a child as and when needed. If a staff member assists a child with any personal care where it is suspected that the child may have symptoms of Covid 19/or other sickness or have been in close contact with a positive case, they will wear the appropriate protective equipment such as gloves, apron and a face covering due to the close contact and possible exposure to bodily fluids.

We at Holy Trinity Preschool will always make sure the windows are open for cross ventilation. Staff will make sure children wash their hands on arrival to preschool after doing an activity, outside play and before and after eating and using the toilet, Children can use hand sanitizers freely throughout the day, staff will support children to close the toilet lid before flushing to help stop the spread of germs.

After the children have left for the day taps, toilets, sinks and class room will be cleaned and mopped by our cleaning staff to help management of COVID 19.